

# MINUTES

## Parish Council Meeting Minutes

28 April 2026 | 19:30 | Marianne Simpson

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### 26/056 Attendance and Apologies

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In attendance Seb Howells (Acting Chair), Christina McDonagh, Chris Blackwell, Miranda Waller, James Bowers, Hannah Hartop and County Cllr Steve Robinson.

Also Present: Clerk Marianne Simpson and 2 members of the public.

Apologies: Cllrs Kate Kay, Alistair Thompson

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### 26/057 Declarations of interest or requests for dispensations

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None.

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### 26/058 Approval of Minutes

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The minutes, previously circulated, of the last meeting held on 24 March 2026 were confirmed as a true record and Council resolved to accept the minutes.

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### 26/059 Chair's announcements

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None.

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### 26/060 Consider changes to the order of business

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None

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### Meeting adjourned for members of the public to address the Council

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A resident, who is a Cotswold warden, reported there is a stile on Hay Lane which needs replacing with a pedestrian gate. There is another stile leading down a steep bank, which requires steps to improve accessibility. A path at the top field in Nupend also needs steps installed. Elderly ramblers find steep slopes a problem. The Ramblers group have some money to put into paths but could the parish council help with funding. The 2 projects together will cost £2000 + VAT.

Cllr Howells asked if the landowners could contribute. Can go back and look at grants. SDC had previously given money from the cycling and walking grant. The parish council can consider a contribution.

The Public Rights of Way (PROW) officer has said there is no funding available for steps. There is £500 from the Grass Roots Community Group and South Cotswold Ramblers will put in about £300.

County Cllr Robinson was asked if he has any funding for footpaths. He suggested check with SDC to see if there is any of their footpath funding left.

Simon Allen asked if there is an update on the Ruskin Mill building, which has been built without planning permission. He also asked if there were plans to update the NDP. Cllr Howells reported that SDC Enforcement are actively looking at the Ruskin Mill building, which is visible from most areas of Horsley. Cllr Howells said the NDP is active and still has a long date on it, so there are no plans to update it for now. County Cllr Robinson updated on the Local Plan (LP). SDC are working up a new LP plan. They are also working with the inspectors to review and revise the current draft Local Plan with minor edits, following more highways modelling of the junctions and junction 14 now considered able to take more traffic.

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## 26/061 Receive reports from District and County Councillors

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County Cllr Steve Robinson reported, now that the water in Downend has subsided, he has asked for an investigation to be carried out on where the blockage is. The parish council will then need to install a grill. The flood officer could help design the grill. Cllr Robinson confirmed that the main road through Horsley, B4058, will be resurfaced shortly.

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## 26/062 Clerk's report and Correspondence

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The Clerk's report (for information only) and all correspondence had been circulated prior to the meeting and noted.

The ANPR VAS device and the location. is awaiting approval by GCC and Road Safety at Gloucestershire Constabulary, as the Westcotec device has not previously been approved in Gloucestershire. Cllr Robinson suggested Rodborough PC and Whiteshill PC may be able to advise as they have cameras.

A request to run fitness sessions on the playing field was approved. Clerk to check insurance situation.

The new Parish Council phone number is 07942355196.

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## 26/063 Report on planning decisions and planning applications

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### 63.1 Planning applications:

- S.26/0510/HHOLD and S.26/0511/LBC Alterations to existing parking. Extension of an existing low garden wall, new vehicular gate & fence - Tickmorend House, Tickmorend, Horsley.

No comment.

### 63.2 Planning decisions: None

### 63.3 Update on planning enforcement at Ruskin Mill

- A roundhouse erected in 2023 in ancient woodland – Site Park Wood, Wormwood Hill. Part of the ancient woodland was removed. It is subject to enforcement action by SDC.
- Another building is currently under construction at Ruskin Mill with no planning permission. This was reported to SDC and an enforcement officer has visited the site and will investigate whether there is a breach.

63.4 Update on the Tippits Inn Asset of Community Value Registration. Decision is delayed for 2 weeks while the SDC officer awaits legal advice.

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## 26/064 Authorise payments of the parish council and receive financial matters

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### 64.1 Payments for authorisation:

date	payee	description	Net	VAT	pay
08/04/2026	C Perla	Payroll compliance for Jan - March 2026	£45.00	-	£45.00
31/03/2026	WJ South West Ltd	VH carpark white lines and disabled bay with hatching.	£775.00	£155.00	£930.00
22/03/2026	Glos Association of Local Councils (GALC) Ltd	Annual membership	£279.31	-	£279.31
28/04/2026	R Case	Pavilion Cleaning 27/03-23/04/26 16hrs @ £20/hr	£320.00	-	£320.00

64.2 Ratify payments made between meetings:

date	payee	description	Net	VAT	Pay
31/03/26	Lloyds	Service Charge – Community acct	£5.51	-	£5.51
09/04/26	NEST	Clerk pension March	£28.33	-	£28.33
15/04/26	Apple.com/UK	PC iphone 17e and silicone case.	£540.00	£108.00	£648.00
25/04/26	Mozzillion	eSIM Unlimited texts & minutes 30GB Data, 24-months, Pay as you go SIM. Runs on EE.	£96.00	-	£96.00
27/04/26	Amazon.UK	Printer ink		-	£20.15
27/04/26	Information Commisioners Office	Data Protection fee	£47.00	-	£47.00
24/04/26	British Gas	Pavilion electricity	£331.70	£66.34	£398.04
23/04/26	WaterPlus	Pavilion water 22/3 - 22/4	£11.95	-	£11.95
18/03/2026	GCC	Pedestrian gate 9th Feb installation on FP MHO52.	£125.00	£25.00	£150.00

64.3 Payments received between meetings:

date	from	description	total	pay
02/04/26	D Walls	Donation for the Nupend Orchard	£1150.00	FPI
16/04/26	Dignity Funerals	Burial fees	£448.00	FPI
23/04/26	LW Clutterbuck Ltd	Ashes interment and transfer of EROB fee.	£238.00	FPI
09/04/26	Lloyds	Commercial inst access acct interest	£5.36	FPI

Cllr Blackwell proposed approve all payments, Cllr McDonagh seconded, all in favour.

64.4 Council received the Year End financial update and bank reconciliation. Final balance at year end is £66,805.16. Note, the first 50% Precept Payment of £26,912.50 is due to be paid this week.

64.5 Council noted the PWLB loan lending facility audit statement of 31 March 2026 and Repayment notice. A loan payment of £1,428.80 to be paid on 14 May. Loan outstanding is £48,131.60.

64.6 Council confirmed the purchase of an HPC mobile phone for £599 and a sim only contract with EE. Phone number is 07942355196. Network provider is EE, 30 GB with 2 years unlimited calls and text. Cost £96 with Mozzillion Ltd.

64.7 Council approved the purchase of 3x Air monitors. One for the bottom of the village, one by the school and one at the top of the village.

64.8 Council to approve repairs of the Pavilion. Cllr Bowers to assess what maintenance is required.

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26/065 Council to agree Football licence fees

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Defer to the next meeting.

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26/066 Council to approve the asset register and insurance requirements

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Cllr Howells proposed support, unanimously agreed. Quotes for the annual insurance to be considered at the May meeting.

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26/067 Council to approve the revised Risk Management Schedule

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Council unanimously approved.

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26/068 Council to approve the IT policy

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Council approved the full Parish Council IT policy and for the shorter, more concise IT policy to be added to the website.

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26/069 Council to consider RoSPA play area inspection and Play Area maintenance

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Awaiting the RoSPA inspection. Council agreed to act on any items which are flagged as red by RoSPA.

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26/070 Council to consider request to run summer fitness class on the playing field.

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Council agreed to this request. Clerk to check with insurance cover.

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26/071 update on highways and footpaths

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71.1 Council agreed to the Vehicle Activated Sign (VAS) which incorporates an ANPR (Automatic Number Plate Recognition) camera with an electrical connection, not solar panels. Awaiting approval of the device and location, from the Road Safety Officer at Gloucestershire Police.

71.2 The 20 mph signs have been made and will be installed. Cllr Waller to obtain a quote for the re-design of the village gateway. GCC have given permission to display the Horse 'Wide and Slow' signs along the main road.

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26/072 consider Biodiversity Policy update

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Cllr McDonagh reported the biodiversity policy has been updated and will be circulated to all councillors for review. There will be a BioBlitz at the Churchyard in July, an event where families, volunteers and other community members work together to find and identify as many species of plants, animals, fungi, and other organisms as possible. Some laminated signs will be needed. Need to agree a budget.

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26/073 Consider community energy options

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No current options for Horsley.

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26/074 Councillor items for future discussion

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It was noted a van has been parked in the Village Hall carpark for weeks. Need to ensure only users of the Village Hall use the carpark.

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26/075 Date of Next Meeting

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The next meeting will be on Tuesday 26<sup>th</sup> May 2026 in the Village Hall.

*Meeting closed at 8:45 pm*

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Chair's signature..... Date .....