

# MINUTES

## Parish Council Meeting Minutes

28 October 2025 | 19:30 | Marianne Simpson

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### 25/132 Attendance and Apologies

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In attendance Cllrs Kate Kay (Chair), Alistair Thomson, Christina McDonagh, Matt Peters, Hannah Hartop and County Cllr Robinson.

Also Present: Clerk Marianne Simpson and no members of the public.

Apologies: Cllrs Chris Blackwell, James Bowers, Miranda Waller, Seb Howells.

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### 25/133 Declarations of interest or requests for dispensations

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Cllr Kate Kay declared an interest in planning application S.25/1728/HHOLD Oakfield House, Wallow Green.

Cllr Hannah Hartop declared an interest in planning application S.25/1973/HHOLD 2 Church View, The Street.

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### 25/134 Approval of Minutes

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The minutes, previously circulated, of the last meeting held on 23 September 2025 were confirmed as a true record and Council resolved to accept the minutes.

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### 25/135 Chair's announcements

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None

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### 25/136 Consider changes to the order of business

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Cllr Kay moved the Implications of the Unitary Reorganisation item and the Highways item up the agenda.

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### Meeting adjourned for members of the public to address the Council

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None

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### 25/137 Receive reports from District and County Councillors

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County Cllr Robinson circulated a report prior to the meeting, which was noted. Cllr Robinson reported the resurfacing of Horsley Hill up to Nupend is on target to be carried out in 2026-27. He has a new community group fund for grants of £500 to £1000.

District Cllr Kay reported there is a meeting at SDC on 20<sup>th</sup> November for district councillors to vote on the options for the Local Government Reorganisation, before the options are sent to Government to decide in August next year. The new unitary organisation will cover all county and district services from 2028. Town and Parish councils are invited to a meeting on 5<sup>th</sup> November outlining the different options and implications. Cllr Kay noted the SDC community crowdfunding scheme is open for another week.

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### 25/138 Report on options and implications of the unitary reorganisation

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Cllr Kay reported the 3 options for the unitary reorganisation are detailed in full on the GCC and SDC websites.

Option 1. Whole of Gloucestershire, approx. 600,000 population

Option 2. Consists of 2 unitary organisations - West (Gloucester City, Forest of Dean, Stroud) and East (Cheltenham, Cotswolds, Tewkesbury) each will have 300,000 plus population. The tax base is about the same for the 2 unitaries but the expenditure in the West will be far higher as there are more deprived areas than in the East. Only Stroud holds reserves in the West.

Options 3. Consisting of Gloucester City and the rest of Gloucestershire. This could lead to cuts to budgets, eg services in Nailsworth - toilets, free car parking, green spaces may be at risk.

There will be a new setting up of neighbourhoods – 20,000 to 50,000 population. There will also be a requirement to join a Mayoral Authority.

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## 25/139 Update on highways and footpaths

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139.1 Both VAS speed signs have been repaired by Roadside Technologies for a cost of £400. Once the VAS have been returned, an electrician will need to be scheduled to connect them.

The 2 old VAS signs are still to be delivered from RT Technologies. The VAS have been repaired with old parts which are only guaranteed for 3 months. The parish council has been offered a highways grant of up to £5000 to help with the cost of the VAS.

Cllr Thomson proposed the grant of £5000 is accepted from LHM Paul Helbrow, and proposed the council purchase a Westcotec ANPR (automatic number plate recognition) VAS model with £5000 match-funding, Cllr Hartop seconded, all in favour.

139.2 Update on a community speedwatch group. The Clerk is being loaned a speed gun from County Cllr Robinson. Action: Clerk to arrange speed gun training.

Council approved the quote of £155 from GCC to carry out a 1 week road survey along the B4058.

139.3 Update on 20 mph traffic signs. The 'Go Slow and Wide' horse posters have been installed on a temporary basis on existing posts. The new designed 20mph signs are to be installed. They are not official highways signs and County Cllr Robinson previously advised that they do not need GCC highways permission as they are different designs and colour to the official signs.

139.4 Consider road closures on Hollingham Lane and Downend. A planned road closure on Hollingham Lane to repair potholes and road surfacing has been postponed, due to a wall repair in Downend. The wall in Downend, previously repaired over many months earlier in the year, is being repaired again, and traffic is being diverted down Hollingham Lane. This has been poorly managed as the traffic diversion was in place at least a week before any work started.

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## 25/140 Clerk's report and Correspondence

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The Clerk's report (for information only) and all correspondence had been circulated prior to the meeting and noted. It was noted an application has been submitted to re-nominate the Tipples Inn as an asset of community value.

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## 25/141 Report on planning decisions and planning applications

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### Planning applications

- S.25/1728/HHOLD Oakfield House, Wallow Green, Horsley - Erection of a detached office.

*Cllr Kay declared an interest.* Cllr Thomson proposed *No Comment*, Cllr McDonagh seconded.

- S.25/1774/HHOLD Ledgemoor, Chavenage, Tetbury - Alterations to existing garage to convert to a workshop/studio. Erection of a garage and carport and a dry-stone wall.

This is a revised planning application. New garage and wall omitted from scheme, alterations and garden store to garage proposed instead. Garden store extension, alterations and solar panels to garage. Cllr Thomson proposed *No Comment*, all in favour.

- S.25/1803/HHOLD 2 New Cottages Upper Barton End Lane Horsley - Erection of wooden outbuilding for home gym & storage.

Cllr Kay proposed *No Comment*, all in favour.

- S.25/1973/HHOLD 2 Church View, The Street, Horsley - Erection of a single storey rear extension and a porch.

*Cllr Hartop declared an interest.*

Cllr McDonagh was concerned the rear extension was very large. Cllr Thomson asked whether neighbours supported the planned extension. Cllr Hartop said all neighbours (bar one) had been consulted and supported it. Cllr Thomson proposed *No Comment*, Cllr McDonagh seconded, all in favour.

- S.25/2055/PBC - Prior Notification for temporary use as a campsite for a period of 60 days. Field Off B4058 Nupend Horsley.

Council noted this was a late application and had not been listed on the agenda. Cllr Kay proposed Cllr Howells is asked to review it and circulate to councillors.

#### Planning decisions

- S.25/1612/HHOLD The Woodlands Barton End Lane Washpool - Erection of a two storey extension and replacement garage. Withdrawn.
- S.25/1246/CPE Holistic Building Bath Road Nailsworth - Certificate of lawfulness for the erection of a roundhouse building for holistic learning and therapy (Use Class F1). Refusal.

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#### 25/142 Consider the need for a housing needs survey to align with the Neighbourhood Development Plan

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Cllr Kay reported that a Housing Enabler, Sarah Walker, from GRCC (Gloucestershire Rural Community Council) had attended the public session at the last meeting to talk about a Housing Needs Survey (HNS) and Rural Exception sites. She was not aware Horsley Parish Council has a Neighbourhood Development Plan (NDP) and was unsure why they were proposing a Housing Needs Survey for Horsley. She agreed to look at the Horsley NDP. Cllr Kay noted there are 5 houses built at the Priory which have been empty for a couple of years and that one of them is specified as a social home, but no housing associations have come forward to take it on. Sarah Walker offered to raise it with SDC to consider the possibility of getting the 5 Priory houses allocated as social housing.

Cllr Thomson proposed that any HNS is delayed until the end of next year when the council will consider updating the Horsley NDP, all agreed.

## 25/143 Authorise payments of the parish council and receive financial matters

### 143.1 Council approved payments of the parish council:

date	payee	description	Net	VAT	pay
21/10/2025	Goldenstones Gardening Ltd	Maintenance Aug, Sept, Oct 2025	£1162.50	£232.50	£1,395.00
21/10/2025	Goldenstones Gardening Ltd	Nutgrove 10.09.25	£93.75	£18.75	£112.50
21/10/2025	Goldenstones Gardening Ltd	Orchard 17/7, 14/08, 11/09, 09/10	£125.00	£25.00	£150.00
21/10/2025	Amazon	Printer ink	£35.68	-	£35.68

### 143.2 Council ratified the payments made between meetings:

date	payee	description	Net	VAT	Pay
29/09/2025	CJ Spring	Pavilion cleaner August	£240.00	-	£240.00
29/09/2025	CJ Spring	Pavilion cleaner September	£210.00	-	£210.00
26/09/2025	TW Hawkins	Playing field grass-cutting	£176.37	£35.27	£211.64
18/12/2024	TW Hawkins	Playing field grass-cutting 25/9 to 8/11/24 (invoice not sent Dec 2024).	£ 171.24	£34.25	£205.49
18/09/2025	British Gas	Final Pavilion British Gas SO	£3.34	£0.16	£3.50
07/10/2025	Charity Bank	Transfer to account	£20,000.00	-	£20,000.00
30/09/2025	Lloyds	Service Charge	£4.67	-	£4.67
25/09/2025	British Gas	Pavilion Electricity	£515.93	£103.18	£619.11
09/10/2025	British Gas	Pavilion Gas final bill	£3.34	£0.16	£3.50
13/10/2025	WaterPlus	Pavilion Water bill	£126.17	-	£126.17
13/10/2025	NEST	Clerk pension	£40.87	-	£40.87

### 143.3 Council noted payments received:

date	from	description	total	pay
09/10/2025	Lloyds	Bank interest - Oct	£12.61	FPI
30/09/2025	SDC	Precept final 50%	£23,402.50	FPI
08/10/2025	Community Shop	Final energy contribution 24-25 *	£500.00	FPI
08/10/2025	Community Shop	Prepaid energy card	£120.00	FPI
15/10/2025	Cottle Memorials Ltd	Memorial fees HPC inv 2025-031	£122.00	FPI

\*Additional payment to the £1500 already paid. Total community shop energy contribution 2024-25 is £2000.

143.3 Council received the monthly financial update and bank reconciliation Q2 to 30 September 2025.

143.5 Council approved the quote for a parking plan for the village hall carpark (not including line painting) of £250+VAT. Action: Clerk to ask Cllr Blackwell for details of companies who will paint the white lines.

143.6 Council approved the quote to replace the bent galvanised bollard by the Pavilion, to include excavating around the post to remove it, install a new bollard and concrete in and finish with tarmac £385.00 +VAT.

143.7 Council approved the quote from GCC for a traffic survey over 7-days at a cost of £155+VAT.  
143.8 Council considered budget items for 2026-27. Cllr Kay asked whether the parish council would consider taking over the car park at the entrance to Priory Fields from Stroud District Council. Budget items to be considered further at the next meeting.

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#### 25/144 Agree the Football Club agreement and review of licence

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Football Club review of revised licence. Cllr Kay to confirm agreement.

Action: Clerk to contact the playing field contractors to ensure the football field is cut to the boundary wall.

Action: Clerk to invoice the football club rent.

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#### 25/145 Update on solar panels or a wind turbine on the playing field

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Cllr Kay reported that solar panels on the playing field would need to be fenced off and this could be unpopular. Alternatively, could solar panels be installed on the Church roof. David Walls and the 3in1 group to be asked if the diocese would approve this and Peter Boit of the Energy advice group to advise on the feasibility.

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#### 25/146 Consider updating the SDC burial ground contract

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Council considered putting the burial grounds maintenance contract out for tender for next year. To be deferred to next meeting.

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#### 25/147 Review Horsley Orchard maintenance and licence

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Cllr Kay and Blackwell to meet with resident to determine what is practicable.

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#### 25/148 Update on areas in Horsley still awaiting a Gigaclear connection

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Defer to next meeting.

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#### 25/149 Councillor items for future discussion

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Cllr Thomson reported that the Forestry Commission land along Hartley Bridge lane is very overgrown, making it difficult for vehicles to pass.

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#### 25/150 Date of Next Meeting

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The next meeting will be on Tuesday 25<sup>th</sup> November 2025 in the Village Hall.

*Meeting closed at 9:30 pm*

Chair's signature..... Date .....