

# MINUTES

## Horsley Parish Council Meeting Minutes

24 October 2023 | 19:30 |

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### 23/154 To note attendance

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Cllrs Alistair Thomson (Chair), Chris Blackwell, James Bowers, Christina McDonagh, Matt Peters, David Walls

Apologies: County Cllr Steve Robinson, District Cllrs Natalie Bennett and Norman Kay, Parish Cllrs Kate Kay and Seb Howells, Marianne Simpson (Clerk)

No members of the public were in attendance.

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### 23/155 Declarations of interest or requests for dispensations

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Cllr Bowers – agenda item 13.1. Planning applications - Grange Cottage, Upper Barton End Lane – Variation of Condition.

Cllr Blackwell – agenda item 14.1. Expenditure.

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### 23/156 Chair's announcements

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None

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### 23/157 Approval of Minutes

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The minutes of the 26 September 2023 were circulated prior to the meeting. Cllr Walls recommended rephrasing 23/149 Walking/Cycling Grant Application. This was agreed. Cllr Walls will draft suitable wording and forward to the Clerk. The minutes of the 26 September 2023 and the above recommendation were agreed. Cllr Thomson signed the minutes. **ACTION: Cllr Walls**

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### 23/158 Consider changes to the order of business

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None

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### 23/159 Reports from the County and District Councillors

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Reports from both County and District Councillors were received and distributed to councillors prior to the meeting.

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### 23/160 Clerk's report and Correspondence

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The Clerk furnished all councillors with a copy of a report prior to the meeting.

Correspondence: Stroud District Council wrote to the Council in June regarding Small Business Rate Relief requesting that we complete a form and return to them by 17 July 2023 to avoid the Council's relief being cancelled. We have only just had sight of this letter. The Clerk emailed SDC explaining our current situation. No response to date.

Memorial: An application was sent to the Council by F J Cambridge & Co. asking for authorisation to erect a memorial on a grave. The application has only just been brought to our attention. The Clerk has contacted F J Cambridge apologising for the oversight.

Youth Club – we have not yet received the club’s list of funding requirements.

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#### 23/161 Update on the new website

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Cllr Kay will provide an update when she is able to attend Council. **ACTION: Cllr Kay**

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#### 23/162 HIGHWAYS

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Cllr McDonagh asked for Highways to be stated as an agenda item for our monthly meetings. **ACTION: Agenda**

Vehicle Activated Signs – our Area Highways Manager has responded to our request for a VAS to be positioned on the B4058 coming up Horsley Hill from Nailsworth. The AHM has asked for more specific details including the type of VAS required and any other traffic calming. From the list of requirements provided by highways, it was agreed to initially request a speed survey using the GCC online booking service. The Clerk will action. **ACTION: Clerk**

School Flashing Sign – this sign is not working correctly. We need to refer this matter to GCC Street Lighting. Cllr McDonagh will action. **ACTION: Cllr McDonagh**

Downend Lane Road Barrier – Highways will assess the site but due to limited resources they are unsure when this can be done. Cllr McDonagh recommended initially consulting with neighbouring householders regarding the problem. This was agreed. **ACTION: Cllr McDonagh**

It was reported that part of a stone wall has fallen into the road near to Horsley Court. Cllr Blackwell will speak to the property householder responsible for the wall. **ACTION: Cllr Blackwell**

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#### 23/163 NEW PLAY EQUIPMENT

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Cllr Thomson reported to the meeting on this matter. No order was found for the new play equipment so an order was placed with Rhino Play. Nine days after this order was placed Playsafe Playgrounds emailed advising they would be installing the play equipment the following week. As a result, the order with Rhino Play was cancelled. Playsafe has forwarded their invoice for £5753 plus VAT and Rhino has forwarded an invoice for their cancellation charge, 25% of the order cost amounting to £640.81 plus VAT. It was agreed that Cllr Thomson will draft a letter to Rhino challenging this charge. The draft will be circulated to all prior to sending. **ACTION: Cllr Thomson**

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#### 23/164 Horsley Cultural Festival

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An email from the organisers regarding the hall hire charges was received and circulated to all prior to the meeting. Cllr Kay will speak to the organisers and a decision made at the next Council meeting. **ACTION: Cllr Kay**

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#### 23/165 RURAL ENGLAND PROSPERITY FUND

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Two projects were suggested as potential items for this fund:

E Bikes and Hall car parking area.

The priority is considered to be the car parking area.

E Bike Scheme – concern was expressed as to who would manage the scheme. It was agreed that Cllr Walls will carry out an exercise to establish interest in the E Bike Scheme. **ACTION: Cllr Walls**

It is suggested that the Walking and Cycling Project and the E Bike Scheme could be brought together as one project thus saving money.

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## 23/166 Report on planning matters

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Planning Applications: S.23/2087/VAR – Grange Cottage, Upper Barton Lane, Horsley – Removal of condition 5 (widen driveway). There were no objections.

Planning Decisions                      None

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## 23/167 To consider Financial Matters

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Expenditure made since the 26 September 2023 meeting and the ones that are to be made are as follows:

DATE	PAYEE	DESCRIPTION OF WORK	TOTAL £	VAT £	MODE
26.9.23	Water Plus	Water Supply	64.93	0	DD
27.9.23	British Gas	Pavilion Electricity	39.88	1.90	DD
30.9.23	M Simpson	September salary	751.58	0	BT
3.10.23	Nest	September Pension	11.82	0	DD
9.10.23	H Oliver	Cleaning	72	0	BT
10.10.23	C Perla	Payroll management	45	0	BT

### PAYMENTS PENDING/TO BE MADE

DATE	PAYEE	DESCRIPTION OF WORK	TOTAL £	VAT £	MODE
9.10.23	PlaySafe	Play Equipment refurb	6903.60	1150.60	BT
9.10.23	Rhino Play	Play equipment cancellation	768.97	128.16	BT
26.10.23	British Gas	Pavilion Electricity	892.07	148.68	DD
26.10.23	Goldenstone	Graveyard maintenance	757.50	126.25	BT
26.10.23	Goldenstones	Hub Turfing	600	100	BT
26.10.23	Goldenstones	Graveyard maintenance	2190	365	BT
26.10.23	Goldenstones	Ground Maintenance	240	40	BT
14.11.23	P Work Loan Board	Pavilion	1428.80	0	DD

Councillors agreed the expenses except for the Rhino Play expense.

Cllr Walls provided the meeting with a summary of the bank accounts, including committed expenditure and anticipated income. A VAT claim to be made for £12,723.93 to date. Cllr Kay will find out the Government Gateway ID and password. **ACTION: Cllr Kay**

Precept 2024/25 – a discussion will take place on this item in November and January. It may be necessary to increase our requirement. Cllr Walls will draw up a spreadsheet showing expenditure over the past year to assist with the discussions. The Clerk will forward a copy of the expenditure to date. **ACTION: Cllr Walls/Clerk**

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23/168 Councillor items for future discussion

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Cllr Peters reported that he had attended the opening of the Ruskin Mill Wool Barn.

**Casual Vacancy** – a poster has been displayed on noticeboards advising of the vacancy. Councillors are aware of at least two potential applicants. Following receipt of an application, the applicant/s will be invited to the next applicable Council meeting.

**Horsley Climate Change Group** – it is reported that a representative of the group forwarded details of their criteria to the council. This has not been received. It was agreed to request the details again.

**ACTION: Cllr McDonagh**

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23/169 Date of Next Meeting

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The next meeting will be on Tuesday 28 November 2023 in the Village Hall.

*Meeting closed at 20.30 p.m.*

Chair's signature..... Date .....